



HISTORIC PRESERVATION COMMISSION MEETING
THURSDAY, AUGUST 10, 2023
9:00 AM
DALTON CITY HALL
2ND FLOOR CONFERENCE ROOM

AGENDA

Call to Order

New Business:

1. Approval of July 13, 2023 Minutes
2. Sabrina Roberts - 607 Murray Hill Drive - Docket 19-HPC
Install Wooden Carport Structure

Miscellaneous Business

Announcements:

4. Next HPC Meeting - September 14, 2023

Adjournment



HISTORIC PRESERVATION COMMISSION MEETING

MINUTES

JULY 13, 2023

9:00 A.M.

DALTON CITY HALL

2ND FLOOR CONFERENCE ROOM

Call to Order:

The meeting was called to order at 9:00 AM.

Attendance: Commission Members Jeff Granillo, Reed Fincher, John Hutcheson, Cathy Snyder, Liz Caperton, and Manuel Meza. Also attending were Kimberley Witherow, Andrew Parker, and Craig Bock.

Minutes:

On motion by Cathy Snyder, second by Liz Caperton, the May 11, 2023 and June 20, 2023 minutes were approved.

New Business:

Craig Bock for Bob Shaw – 114 N. Pentz Street – Docket 18-HPC:

Mr. Bock presented the request of Mr. Shaw to replace all existing 28 windows on the old City Hall building due to rot beyond repair and being non-operable windows (bonded shut), which presents a fire safety hazard. The proposed replacement windows will be Weather Shield Premium Series double hung with exterior aluminum clad and interior wood clad and will have same look/pattern/color as the existing windows. Andrew Parker stated Mr. Shaw previously repaired the windows 20 years ago when he leased the building. Now that the windows are beyond repair he would like to replace when renewing the lease for another 20 years.

On motion by Liz Caperton, second by Manny Meza, the request was approved as presented. All were in favor other than Jeff Granillo and Reed Fincher who voted no.

Discussion of Crown Mill Historic District Nomination:

Andrew Parker provided an update on the Crown Mill Lot and the Mill Line Trail. He stated as of now, the City Council is in favor of a zoning overlay more than creating a new historic district which may impede and be a barrier for redevelopment. He reported the City Council is considering appointing a liaison to HPC since there is not one currently. Chairman Granillo stated this item will be tabled until further discussion.

Miscellaneous Business:

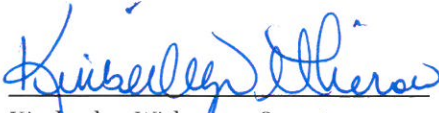
Andrew Parker reported on the deterioration around the Catherine Evans Whitener section in the historic part of the cemetery. He stated it may be beneficial to form a "Friends of West Hill Cemetery" to fund maintenance issues. This had previously been discussed by Kathryn Sellers a few years ago and to have a master plan/inventory like Myrtle Hill Cemetery in Rome. Reed stated he and Joanne will be meeting with David Aft, Community Foundation, regarding a fund for the cemetery.

Adjournment: Meeting adjourned at 9:38 a.m.

Next HPC Meeting: Thursday, August 10, 2023.

Signed:

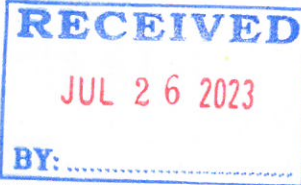
Jeff Granillo, Chairman



Kimberley Witherow, Secretary



Application for Certificate of Appropriateness



☐ Pre-Application
☐ Preliminary site visit request
☐ Application
☐ Plans & Drawings to scale, photographs,
and other necessary documentation

Date Received _____
Hearing scheduled 8-10-23
Application should be received 10 days
prior to a scheduled meeting on the 2nd
Thursday of each month

Property to be considered:

Address of Property: 607 Murray Hill Dr

Tax Map Identification (Parcel#): _____

Name of Applicant: Sabrina Roberts

Doing Business as (if applicable): _____

Address of Applicant: 607 Murray Hill Dr.

Cell: 706 463-1707 Work/Home: _____

Email: Sabrinamroberts@gmail.com

Relationship of Applicant to Property (Lessee, owner): Owner

Architect: _____

Address: _____ Phone: _____

Contractor: Husband Bobby Roberts

Address: same Phone: _____

Type of Building

☐ Single Family
☐ Commercial
☐ Two Family
☐ Garage
☐ Multi-Family
☐ Office Building

Proposed Work

☐ Addition to existing structure
☐ Alteration to existing structure
☐ Repair
☐ New Construction
☐ Fence/Wall
☐ Landscaping
☐ Parking
☐ Sign/Advertising
☒ Demolish/Move
☒ Other carport

Is there an application relevant to this property and the subject modifications or
improvements pending or contemplated before the Board of Zoning Appeals, City
Planning Commission or City Council? If so, please specify: _____

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Who will represent applicant before the Historic Preservation Commission:

Name: Sabrina Roberts

Title or relationship to applicant: _____

Address: same Phone: _____

Describe the proposed scope of the project and the work in detail:

carport

Describe the condition of the areas that would be improved: wood 4

post carport structure w/ wood trimmings

What materials will be used? Specific models and profiles of windows/doors, brand and manufacturer, specific type of roofing or siding, etc. _____

wood

How would the work change the appearance of the building? _____

When would the work begin? ASAP

What would be the anticipated completion date? 2 WKS

Signature or owner (where applicable): S Roberts

Name (Print or type): Sabrina Roberts

Signature of applicant or agent: S Roberts

Name (Print or type): _____

Return completed application with all supporting documentation to: kwitherow@daltonga.gov or City of Dalton, Administration Dept., 300 West Waugh Street, Dalton, GA 30720

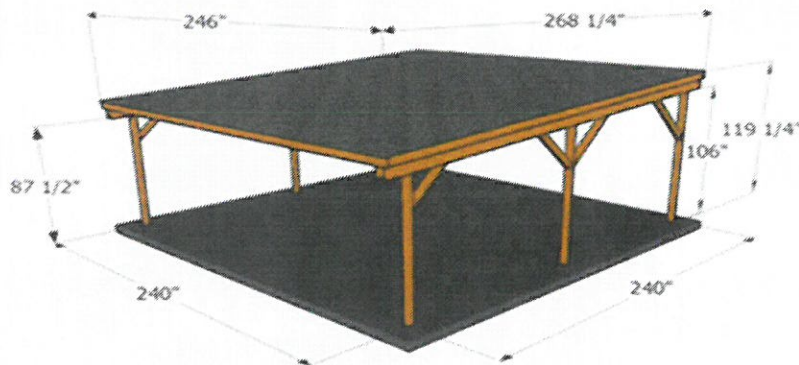
TO BE COMPLETED BY CITY STAFF:
Received by K. Witherow Docket No. 19-14PC
Date 7-27-23 Qualifies for Administrative Review: Yes ☒ No ☐

3:20

LTE

[Back](#)

14 Messages
HPC Application



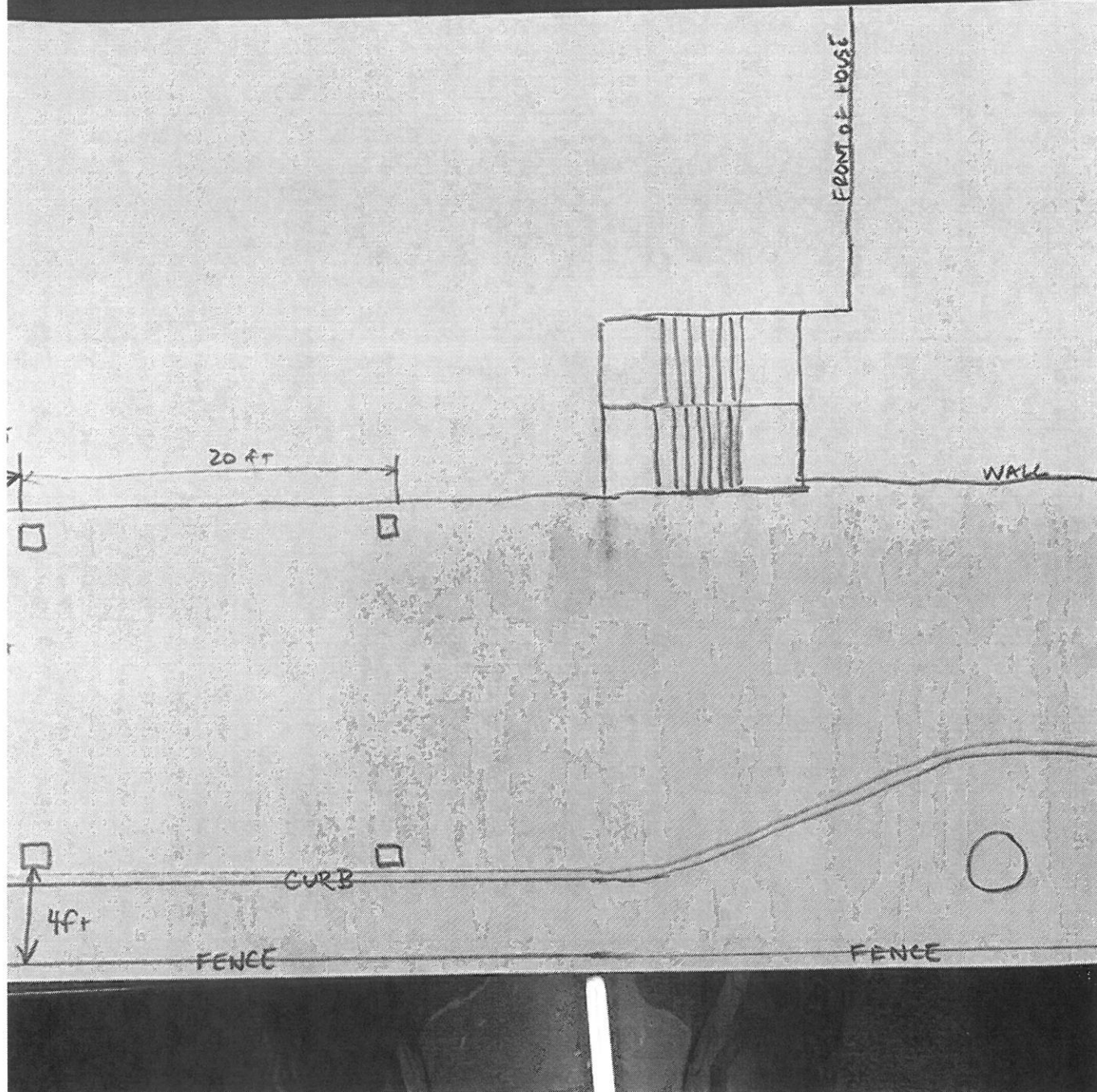
Could you email me to confirm that I have been accepted for the next meeting, as well as the date and time?

Sent from my iPhone

On Jul 13, 2023, at 5:43 PM,
Sabrina Roberts
<sabrinamroberts@gmail.com>
wrote:

[See More](#)









Murray Hill Dr <

> Murray Hill Dr

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