



BID INSTRUCTIONS

Dalton Fire Department is seeking sealed bids from qualified firms to perform repairs to our metal burn building at our Training Center located at 1024 Abutment Road Dalton, GA 30720. **The City of Dalton reserves the right to accept or reject any or all bids.**

I. Bids must be received by **September 1, 2023 at 3:00PM.**

II. Bids must be delivered to (by mail or presented in person at Dalton City Hall):

City of Dalton
Attn: Finance Office
300 W. Waugh ST.
Dalton, GA 30720-4268

NOTE: The City of Dalton will not pay any shipping or additional postage for packages

III. **Bids must be sealed and marked:**

“Burn Building Repair # DFD 2023-02”

IV. Vendor Information:

- A. Product offered shall meet or exceed the detailed requirements listed in the specifications. Bidders shall indicate **exactly what they are offering** in response to the requirements of the bid. If primary and specific requirements are not met, your bid may be rejected.
- B. All parties submitting bids must be **able** to complete the City of Dalton Vendor Packet. Vendor information and vendor packets can be found on the city’s website www.cityofdalton-ga.gov, under “Policies and Forms” located in the Finance Department section.

- C. All bids submitted shall be subject to acceptance or rejection and the City of Dalton specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.
- D. Bidder shall submit all required forms and information simultaneously with sealed bids, which forms and information become a part of the property of the City of Dalton and will not be returned to bidders unless a written request to withdraw is received prior to **September 1, 2023 @ 12:00PM.**
- E. Any bids received thereafter **will not** be considered.
- F. Bids will be opened and read at the City of Dalton Finance Department located at 300 W. Waugh St. on **Tuesday September 5, 2023 @ 2:00PM.**
- G. Unless stated on the bid form, the bid submitted will assume all specifications will be met. Please note on the bid form all exceptions.
- H. The purchaser may consider as non-responsive, any bid in which there is an alteration of, or departure from the bid form hereto attached.

V. Questions:

For any questions please direct to the following contact
Deputy Chief Mike Russell
Email: mrussell@daltonga.gov
Phone: 706-278-7363 ext.223



SPECIFICATIONS

Summary

Dalton Fire Department is seeking sealed bids from qualified firms to perform repairs as needed to our metal burn building at our Training Center located at 1024 Abutment Road Dalton, GA 30720.

REQUIREMENTS

Bid shall include:

1. Detailed summary extent of work to be performed, including but not limited to location in building of work, supplies and material needed, and labor description
2. Information on warranty
3. Detailed material list
4. Ability to complete work by required completion date of December 15, 2023 or sooner
5. Visit to the site for inspection of needed repairs required for bid qualification, appointments can be made by contact provided in bid instructions
6. List of references for similar work performed preferred

Please list below warranties and pricing:

Standard Warranty:

Extended Warranty Option(s)

BID FORM

TO: City of Dalton – Finance Department ATTN:
Cindy Jackson
300 W. Waugh St.
Dalton, Georgia 30120-4268

BID PKG. “Burn Building Repair # DFD 2023-02” Total Cost: \$ _____

Warranty Cost(s):

All bids submitted shall be subject to acceptance or rejection and the City of Dalton specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

Name of Individual, Partner or Corporation

Company

Title

Address

Authorized Signature

City, State, Zip Code

Company phone number

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

- That the bidder has carefully read and fully understands the full scope of the specifications.
- That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.
- That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **September 1, 2023 at 12:00PM**, but may not be withdrawn after such date and time.
- That the City of Dalton reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Dalton reserves the right to waive any technicalities and formalities in the bidding.
- That by submission of this bid the bidder acknowledges that the City of Dalton has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

BIDDER:

Name

Title

Name

Title