

**DEFINITIONS OF BUSINESS CATEGORIES FROM SECTION 6-1 OF THE CITY OF DALTON CODE OF ORDINANCES**

**Bar** means any premises at which a retailer licensed pursuant to this title to sell alcoholic beverages derives 75 percent or more total annual gross revenue from the sale of alcoholic beverages for consumption on the premises.

**Café** means a permanent freestanding building at which a retailer licensed to sell alcoholic beverages derives a minimum of 25 percent of its total annual gross sales, over any 12-month period of time, from the sale of food and nonalcoholic beverages. In the case of an audit, the relevant time period shall be the 12 months immediately preceding the commencement of the audit. If the café being audited has been in operation as a café for less than 12 months, the audit period shall be the period of time the entity has operated as a café, and the café must derive a minimum of 25 percent of its total gross sales for that audit period from the sale of food and nonalcoholic beverages. A café shall have tables and chairs for its patrons, and it shall have food and nonalcoholic beverages available for purchase at all times it is open to the public.

**Event Center** means any gathering open or advertised to the public where alcoholic beverages are provided at a location that does not hold a license to sell alcoholic beverages and there is any monetary exchange or transfer of funds in any way connected to the provision of alcoholic beverages or entry to the event. An event center may be permanent or temporary, and it may be inside or outside.

**Freight depot** shall mean the Dalton Freight Depot located at 305 South Depot Street together with that portion of South Depot Street between Cuyler Street and East Morris Street.

**Hotel** means a building or other structure kept, used, maintained, advertised and held out to the public to be a place where food is actually served and consumed and sleeping accommodations are offered for adequate pay to travelers and guests, whether transient, permanent or residential, in which 40 or more rooms are used for the sleeping accommodations of such guests, such sleeping accommodations being conducted in the same building or in separate buildings or structures used in connection therewith that are on the same premises and are a part of the hotel operation. Motels meeting the qualifications set out in this definition for hotels shall be classified in the same category as hotels.

**Hotel Lounge** means a separate room located in a hotel, as defined in this section.

**Local caterer or concessionaire** means a person, other than the preferred caterer and concessionaire, whose principal business is to cater meals or other food items for functions located off the caterer's premises, who maintains a permanent office within the county and who meets the citizenship and residency requirements of section 6-105 of this chapter.

**Mall** means an enclosed indoor area containing common areas and discrete businesses and stores primarily devoted to the retail sale of goods and services; and a mall must have all of the following: (i) public restrooms; and (ii) a minimum of one (1) restaurant, as defined in this section.

**Mall Lounge** means a separate room located in a mall, as defined in this section.

**Micro-brewery** means a facility using traditional brewing practices to produce less than 5,000 barrels of malt beverage annually.

**Micro-distillery** means a facility using traditional distilling practices to produce less than 50,000 gallons of distilled spirits annually.

**Nonprofit civic organization** means an organization which is an exempt organization under section 501(c) or (d) of the Internal Revenue Code of 1986, as amended.

**Package goods retailer** means a person licensed pursuant to O.C.G.A. §3-3-10(a)(7) to sell alcoholic beverages in unbroken packages for consumption off premises.

**Package store** means a geographic location within the city wherein a license may be issued for the sale of packaged alcoholic beverages in unbroken packages and where the sale of alcoholic beverages in unbroken packages comprises more than 50 percent of the licensee's annual gross sales and where the sale of nonalcoholic items is incidental to the business of the licensee at that location; package stores

selling distilled spirits must be operated as a distinct business and cannot be operated in conjunction with or as a part of any other business.

**Preferred caterer and concessionaire** means the owner or operator of the Northwest Georgia Trade and Convention Center or the contracted preferred caterer and concessionaire of the Northwest Georgia Trade and Convention Center.

**Premises** means either:

- (1) That definite, closed or partitioned-in locality, whether room, shop or building, owned or leased by the licensee, wherein alcoholic beverages are sold, either by package or for consumption in such locality; or
- (2) As to any pouring outlet, any other location not nearer than 100 feet to any property boundary of the lands exclusively owned, leased or hired by the licensee for such pouring outlet.

**Private club** means a non-profit association organized and existing under the laws of the state, actively in operation within the city, which has been in existence at least one year prior to the filing of its application for a license to be issued under this chapter; and which complies with all requirements set forth in this section: it has at least 40 members who regularly pay monthly, quarterly, or semiannual dues; and, it is organized and operated exclusively for pleasure, recreation and other non-profit purposes; and, no part of its net earnings inure to the benefit of any shareholders or members; and, it owns, hires or leases a building or space therein for the reasonable use to its members with suitable kitchen and dining room space and equipment; and, it maintains and uses a sufficient number of servers and employees for cooking, preparing and serving meals for its members and guest; provided, that no member or officer, agent or employee of the club is paid or receives, directly or indirectly, in the form of salary or other compensation, any profits from the sale of spirituous liquors to the club or its members or guests beyond the amount of such salary as may be fixed by its members at any annual meetings or by its governing board out of the general revenue of the club.

**Restaurant** means any public place kept, used, maintained, advertised and held out to the public as a place where meals are served, and where meals are actually and regularly prepared and served, without sleeping accommodations, such place seating a minimum of 40 or more people, and holding a certificate of approval from the county health department. A restaurant shall maintain a full-service kitchen which consists of, at a minimum, a three-compartment pot sink, a stove or grill permanently installed and a refrigerator. A restaurant serves meals every hour that it is open and the serving of such meals shall be the principal business conducted, with the serving of distilled spirits, beer and/or wine to be consumed on the premises as only incidental thereto. In order to be classified as a restaurant under this chapter, the licensee must derive a minimum of 50 percent of its total annual gross sales, over any 12-month period of time, from the sale of prepared meals or food. In the case of an audit, the relevant time period shall be the 12 months immediately preceding the commencement of the audit. If the restaurant being audited has been in operation as a restaurant for less than 12 months, the audit period shall be the period of time the entity has operated as a restaurant, and the restaurant must derive a minimum of 50 percent of its total annual gross food and beverage sales for that audit period from the sale of prepared meals or food.

**Restaurant Lounge** means a separate room connected with, a part of or adjacent to the restaurant, as defined in this section, and are part of such restaurant's operations, provided that the seating capacity of the lounge shall not exceed that of its connected restaurant.



## 2025 ALCOHOL BEVERAGE LICENSE APPLICATION

New Application  Renewal  Change in Existing License

Application Date: \_\_\_\_\_ Cust | ID # \_\_\_\_\_ | \_\_\_\_\_

### 1. BUSINESS INFORMATION

<b>Owner Name</b> (LLC, Corp, Individual):		
<b>D/B/A</b> (Name of Business):		
<b>Physical Address:</b>		
<b>Zoning Classification</b> (C1, C2, etc.):		
<b>Mailing Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Business Telephone:</b>		<b>Contact Number:</b>
<b>E-mail:</b>		<b>Fax:</b>
<b>Federal Identification Number</b> (EIN):		<b>Sales &amp; Use Tax Number:</b>

### 2. BUSINESS TYPE / CLASSIFICATION:

Please Describe your type of business:

<input type="checkbox"/> Bar	<input type="checkbox"/> Café	<input type="checkbox"/> Restaurant	<input type="checkbox"/> Hotel	<input type="checkbox"/> Private Club (Members Only)
<input type="checkbox"/> Micro-brewery	<input type="checkbox"/> Brewpub	<input type="checkbox"/> Local Caterer	<input type="checkbox"/> Preferred Caterer	<input type="checkbox"/> Micro-distillery
<input type="checkbox"/> Hotel Lounge	<input type="checkbox"/> Mall Lounge	<input type="checkbox"/> Restaurant Lounge	<input type="checkbox"/> Event Center	<input type="checkbox"/> Liquor Store
<input type="checkbox"/> Non-Profit Organization	<input type="checkbox"/> Retail Store - (i.e. Convenience, Gas etc.)		<input type="checkbox"/> Other _____	

### 3. TYPE OF LICENSE APPLIED FOR

<p><u>Pouring Licenses</u></p> <p><input type="checkbox"/> Beer <input type="checkbox"/> Wine</p> <p><input type="checkbox"/> Distilled Spirits (Bars, Cafe) <b>Red Sunday Sales</b></p> <p><input type="checkbox"/> Distilled Spirits (Restaurants) <b>Sunday Sales</b></p> <p><input type="checkbox"/> Distilled Spirits (Private Clubs Only) <b>Sunday Sales</b></p> <p><u>Package Licenses</u></p> <p><input type="checkbox"/> Beer <input type="checkbox"/> Wine <input type="checkbox"/> Distilled Spirits (Liquor Stores Only)</p> <p><u>Tasting (Package Stores Only)</u></p> <p><input type="checkbox"/> Beer <input type="checkbox"/> Wine <input type="checkbox"/> Distilled Spirits (Liquor Stores Only)</p> <p><u>Alcohol Delivery</u></p> <p><input type="checkbox"/> Retail <input type="checkbox"/> Package</p>	<p><u>Other Licenses</u></p> <p><input type="checkbox"/> Brew Pub</p> <p><input type="checkbox"/> In-room Service</p> <p><input type="checkbox"/> Local Caterer / Concessionaire</p> <p><input type="checkbox"/> Preferred Caterer / Concessionaire (NW GA Trade)</p> <p><input type="checkbox"/> Manufactures, Distilled Spirits</p> <p><input type="checkbox"/> Manufactures, Malt Beverages</p> <p><input type="checkbox"/> Micro-Brewery <b>Sunday Sales</b></p> <p><input type="checkbox"/> Micro-Distillery <b>Sunday Sales</b></p> <p><input type="checkbox"/> Wholesale Alcoholic beverage</p>
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### 4. APPLICANT INFO (The applicant is responsible for the license and must be fingerprinted. For reference, please see

O.C.G.A 3-3-2. For Instructions. Please see Page 2)

<b>Name:</b>		
<b>Residency Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Telephone Number:</b>		

US Citizen?  Yes  No or Permanent Resident Alien?  Yes  No  
 Resident of Dalton? (Liquor Stores)  Yes  No or Resident of Whitfield County?  Yes  No

I do swear or affirm that the foregoing information is true and correct and I am aware that the filing of this application constitutes my giving of said information under oath and I do hereby acknowledge said oath under penalties of false swearing as provided in O.C.G.A. § 16-10-71 and Chapter 6 of the City of Dalton Code of Ordinances.

\_\_\_\_\_  
Applicant's Signature Date





**11. APPLICANT FINGERPRINT PROCESS & INSTRUCTIONS** – OCGA Section 3-3-2 requires all governing authorities that issue alcohol license to fingerprint the applicant

**Only needs to be completed for a NEW application, disregard for Renewals.**

Only the applicant must get fingerprinted. The City of Dalton has an Information Exchange Agreement with the City of Dalton’s Municipal Court. After setting up an appointment, the applicant needs to be present at the address below to be fingerprinted.

Dalton Municipal Court  
535 N. Elm St.  
Dalton, GA 30720

\*Please note Municipal Court holds their court hearings every Wednesday and possible Thursday of the week. It is recommended to contact them at **706-278-1913** to check availability.

- Municipal Court will provide the applicant with an Applicant Privacy Rights form.
- If needed, the Reviewing Agency ID for the City Clerk’s Office is **GA923365Z**
- Municipal Court will inform the City Clerk’s Office with the fingerprint results.
- I understand the responsibility to commence the fingerprints process falls on the applicant.
- **This form must be completed and submitted to the City Clerk’s Office before setting up a fingerprint appointment with Dalton Municipal Court.**

\_\_\_\_\_  
Applicant’s Name (Printed)

\_\_\_\_\_  
Applicant’s Signature

\_\_\_\_\_  
Date

**12. NAME-BASED CRIMINAL HISTORY RECORD INFORMATION CONSENT FORM**

d/b/a: \_\_\_\_\_ Address: \_\_\_\_\_

I hereby authorize **City of Dalton – City Clerk’s Office** to conduct an inquiry for the purpose listed below and receive any Georgia criminal history record information as authorized by state and federal law.

Full Name (print)			
Maiden or Previously Used Name			
Address			
Sex	Race	Date of Birth	Social Security Number

This authorization is valid for 90/180/\_\_\_ days from date of signature.  
 I, \_\_\_\_\_, give consent to the above-named to perform periodic criminal history background checks for the duration of my employment with this company.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Date

Purpose Code Used:

<b>NON-CRIMINAL JUSTICE PURPOSES</b>	
	E – Employment
	M – Working with Mentally Disabled
	N – Working with Elderly
	W – Working with Children
	P – Public Records (no consent required)
<b>PERSONAL REQUEST (INDIVIDUAL OR THEIR ATTORNEY)</b>	
	U – Personal Copy
<b>CRIMINAL JUSTICE EMPLOYMENT</b>	
	J – Civilian Criminal Justice Employment (State & III Info Received)
	Z – Sworn Criminal Justice Employment (State & III Info Received)

**This inquiry resulted in the following:**

	No Criminal Record Available
	Criminal Record Attached

Date of Inquiry: \_\_\_\_\_ Time of Inquiry: \_\_\_\_\_ Operator’s Initials: \_\_\_\_\_

\_\_\_\_\_  
Agency Designee Signature

\_\_\_\_\_  
Title

**13. NAME-BASED CRIMINAL HISTORY RECORD INFORMATION CONSENT FORM**

d/b/a: \_\_\_\_\_ Address: \_\_\_\_\_

I hereby authorize **City of Dalton – City Clerk’s Office** to conduct an inquiry for the purpose listed below and receive any Georgia criminal history record information as authorized by state and federal law.

Full Name (print)			
Maiden or Previously Used Name			
Address			
Sex	Race	Date of Birth	Social Security Number

This authorization is valid for 90/180/\_\_\_ days from date of signature.  
 I, \_\_\_\_\_, give consent to the above-named to perform periodic criminal history background checks for the duration of my employment with this company.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Date

Purpose Code Used:

<b>NON-CRIMINAL JUSTICE PURPOSES</b>	
	E – Employment
	M – Working with Mentally Disabled
	N – Working with Elderly
	W – Working with Children
	P – Public Records (no consent required)
<b>PERSONAL REQUEST (INDIVIDUAL OR THEIR ATTORNEY)</b>	
	U – Personal Copy
<b>CRIMINAL JUSTICE EMPLOYMENT</b>	
	J – Civilian Criminal Justice Employment (State & III Info Received)
	Z – Sworn Criminal Justice Employment (State & III Info Received)

**This inquiry resulted in the following:**

	No Criminal Record Available
	Criminal Record Attached

Date of Inquiry: \_\_\_\_\_ Time of Inquiry: \_\_\_\_\_ Operator’s Initials: \_\_\_\_\_

\_\_\_\_\_  
Agency Designee Signature

\_\_\_\_\_  
Title



**14. NAME-BASED CRIMINAL HISTORY RECORD INFORMATION CONSENT FORM**

d/b/a: \_\_\_\_\_ Address: \_\_\_\_\_

I hereby authorize **City of Dalton – City Clerk’s Office** to conduct an inquiry for the purpose listed below and receive any Georgia criminal history record information as authorized by state and federal law.

Full Name (print)			
Maiden or Previously Used Name			
Address			
Sex	Race	Date of Birth	Social Security Number

This authorization is valid for 90/180/\_\_\_ days from date of signature.  
 I, \_\_\_\_\_, give consent to the above-named to perform periodic criminal history background checks for the duration of my employment with this company.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Date

Purpose Code Used:

<b>NON-CRIMINAL JUSTICE PURPOSES</b>	
	E – Employment
	M – Working with Mentally Disabled
	N – Working with Elderly
	W – Working with Children
	P – Public Records (no consent required)
<b>PERSONAL REQUEST (INDIVIDUAL OR THEIR ATTORNEY)</b>	
	U – Personal Copy
<b>CRIMINAL JUSTICE EMPLOYMENT</b>	
	J – Civilian Criminal Justice Employment (State & III Info Received)
	Z – Sworn Criminal Justice Employment (State & III Info Received)

**This inquiry resulted in the following:**

	No Criminal Record Available
	Criminal Record Attached

Date of Inquiry: \_\_\_\_\_ Time of Inquiry: \_\_\_\_\_ Operator’s Initials: \_\_\_\_\_

\_\_\_\_\_  
Agency Designee Signature

\_\_\_\_\_  
Title

15. SURVEYOR'S AFFIDAVIT Sec.6-103 (Distance requirements)

Only to be completed for NEW applications or for any change in physical location.

Is there currently an active city of Dalton licensed establishment at the physical address below?

- Yes (You're not required to do a duplicate survey)
- No (Must obtain a new survey)

<b>Name of Business:</b>
<b>Physical Address:</b>

A registered surveyor must complete this sworn affidavit. Attach the survey to this application. The survey must be completed within thirty (30) days prior to making application.

The undersigned has made the measurement of distances shown on the attached survey plat for

The facility proposed for alcoholic beverage license from the city of Dalton and find that distance shall be measured by the most direct route of pedestrian travel on the ground along the right-of-way. Distance shall be measured from the nearest building wall of any church or nearest property line of any school, public library, college campus to the center of any door of customer entry of the proposed premises of the applicant.

The above-named business meets all distance requirements as specified in section 6-103 and in O.C.G.A 3-3-21 & 3-4-49 from schools, churches etc.”.

The above-named business does not meet the distance requirements as specified in section 6-103 and in O.C.G.A. 3-3-21 & 3-4-49 from schools, churches etc.”.

The above-named business does not meet all distance requirements as specified in section 6-103 and in O.C.G.A. 3-3-21 & 3-4-49, refer to sub-section (3) regarding grand fathering of certain locations with regard to distance.

\_\_\_\_\_

Registered surveyor

Sworn to and subscribed before  
Me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary public  
My commission expires: \_\_\_\_\_

AFFIDAVIT VERIFYING STATUS FOR CITY PUBLIC BENEFIT APPLICATION  
CITY OF DALTON, GEORGIA

By executing this affidavit under oath, as an applicant for a city of Dalton, Georgia business license or occupation tax certificate, alcohol license, taxi permit or other public benefit as referenced in O.C.G.A. section 50-36-1, I am stating the following with respect to my application for a city of Dalton, business license or Georgia occupational tax certificate, alcohol license, taxi permit or other public benefit for:

\_\_\_\_\_  
**[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]**

1)  I am a united states citizen

Or

2)  I am a legal permanent resident 18 years of age or older or i am an otherwise qualified alien or non-immigrant under the federal immigration and nationality act 18 years of age or older and lawfully present in the united states. \*

2a) \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

\*Alien Registration Number for Non-Citizens

\*Note: O.C.G. A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S. C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

\_\_\_\_\_  
In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of code section 16-10-20 of the official code of Georgia.

The secure and verifiable document provided with this affidavit can best be classified as:

\_\_\_\_\_  
**\*\* (Please submit a copy of the secure and verifiable document along with the application. E.g., Driver's License)**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Printed Name**

**Must be affixed with notary signature and seal**

Subscribed and sworn before me  
On this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public  
My Commission Expires:

PRIVATE EMPLOYER AFFIDAVIT PURSUANT TO O.C.G.A § 36-60-6(d)  
CITY OF DALTON, GEORGIA

Check only one:

By executing this affidavit, the undersigned private employer verifies its **compliance** with O.C.G.A. § 36-60-6, stating affirmatively that the individual, firm or corporation has **registered with and utilizes the federal work authorization program commonly known as E-Verify**, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. Furthermore, the undersigned private employer hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
**Federal work authorization user identification number**  
(E-Verify company id number)

\_\_\_\_\_  
**Date of authorization**

\_\_\_\_\_  
**Signature of authorized officer or agent**

\_\_\_\_\_  
**Printed name and title of authorized officer or agent**  
Or

By executing this affidavit, the undersigned private employer verifies that it is **exempt** from compliance with O.C.G.A. § 36-60-6, stating affirmatively that the individual, firm, or corporation **employs ten (10) or fewer employees and is not required to register with and/or utilize the federal work authorization program commonly known as E-Verify**, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6.

\_\_\_\_\_  
**Signature of exempt private employer**

\_\_\_\_\_  
**Printed name of exempt private employer**

**Must be affixed with notary signature and seal**

Subscribed and sworn before me  
On this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary public  
My commission expires:

**16. AFFIDAVIT FOR BUSINESS TYPE / CLASSIFICATION**

This is to certify that the establishment below is categorized according to their type of business.

<b>Name of Business:</b>
<b>Physical Address:</b>

Check the appropriate category

If this business meets all of the following criteria for a restaurant - check this category

Restaurant

- Where meals are served and are actually and regularly prepared and served, without sleeping accommodations
- Is there seating of a minimum of 40 or more people
- Certificate of approval from the county health department.
- Maintain a full-service kitchen which consists of, at a minimum, a three-compartment pot sink, a stove or grill permanently installed and a refrigerator.
- Will be serving meals every hour that it is open and the serving of such meals shall be the principal business conducted, with the serving of distilled spirits, beer and/or wine to be consumed on the premises as only incidental thereto.
- The licensee will derive a minimum of 50 percent of its total annual gross sales, over any 12-month period of time, from the sale of prepared meals or food.

If the business does not meet all criteria for a restaurant, check the following category

Other

\_\_\_\_\_  
Applicant/designated agent/owner

\_\_\_\_\_  
Notary

\_\_\_\_\_  
City of Dalton – Code Enforcement

\_\_\_\_\_  
Date

**CERTIFICATION & SIGN OFF SHEET**

This is to certify that I have received and read the city of Dalton code of ordinances chapter 6 entitled Alcoholic beverage. This is to also to certify that I understand the rules & regulations required by the city of Dalton to include but not inclusive of the following:

- Closing & vacation of premises
- Hours of operations
- Sales to underage persons

This is to certify that I understand that a copy of this chapter shall remain on the premises of my business establishment. A copy of this chapter can also be viewed at [www.daltonga.gov](http://www.daltonga.gov).

\_\_\_\_\_  
Signature of applicant/designated agent/owner

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**17. AFFIDAVIT FOR MIX DRINK TAX / HOTEL-MOTEL TAX**

This is to certify that I've received information with regards to the following excise taxes. If applicable, you'll receive a blank copy template of the report that needs to be submitted to our office.

• **Chapter 6, Division 5. – Alcoholic Beverage by the drink**

If your establishment has a pouring distilled license, there is imposed and levied upon every purchase of an alcoholic beverage for the purposed by the dink within this city a tax in the amount of three percent (3%) due by on or before the 20<sup>th</sup> of the month following each monthly period.

• **Chapter 106, Article II. – Taxation**

If your establishment is a hotel-motel, there is imposed and levied a city tax for every occupancy of a guest in the amount of seven percent (7%) due by on or before the 20<sup>th</sup> of the month following each monthly period.

I understand the responsibility to file these reports falls on the licensee. I also understand that my business e-mail will be used for courtesy reminders every month from our staff. Furthermore, payment for these taxes can be made online at [www.daltonga.gov](http://www.daltonga.gov)

\_\_\_\_\_  
Signature of applicant/designated agent/owner

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**18. AFFIDAVIT IN SUPPORT OF APPLICATION FOR ALCOHOL LICENSE**

Personally, appeared before the undersigned officer duly authorized to administer oaths came \_\_\_\_\_, who deposes and states under oath the following:

-1-

My name is \_\_\_\_\_. I am over the age of 18 years, *sui juris*, laboring under no disabilities, and am otherwise competent to make and give this Affidavit.

-2-

I am an individual applying for an alcohol license with City of Dalton, or I am the principal owner or designated agent of \_\_\_\_\_ (said individual applicant or corporate applicant hereinafter referenced as "Applicant").

-3-

I have fully reviewed the application of Applicant for an alcohol license in the City of Dalton for the year \_\_\_\_\_, including all attachments thereto, and I have actual and personal knowledge of the statements and representations made therein.

-4-

All statements or other representations set forth in said alcohol application and attachments thereto, and any other documents submitted therewith, are true and correct.

-5-

I further certify that, on behalf of Applicant, I have received and have completely reviewed Chapter 6 of the City of Dalton Code of Ordinances regarding alcohol, and I fully understand the requirements set forth therein.

-6-

I hereby acknowledge this affidavit is given under penalty of perjury and the penalties set forth in Chapter 6 of the City of Dalton Code of Ordinances.

Further the affiant sayeth not, this \_\_\_\_ day of \_\_\_\_\_, 2024.

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Sworn to and subscribed before me**

this \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_

**Notary Public**

**My Commission expires:** \_\_\_\_\_



## ALCOHOL BEVERAGE APPLICATION CHECK LIST

APPLICATIONS MUST HAVE ALL ITEMS TO BE CONSIDERED COMPLETE. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

- **COMPLETED APPLICATION**
- **\$200.00 APPLICATION FEE (CREDIT, CHECK, MONEY ORDER OR CASH)**
  - 3% Service fee for credit card usage
- **SWORN AFFIDAVIT FROM A REGISTERED SURVEYOR (See Page 10) **New Applications Only****
  - The City does not recommend any specific surveyor.
- **CERTIFICATE OF RESIDENCY (PACKAGE LIQUOR ONLY) / DRIVER'S LICENSE (ALL OTHER LICENSES) **New Applications Only****
  - [https://www.whitfieldcountyga.com/courts/probate\\_court/index.php](https://www.whitfieldcountyga.com/courts/probate_court/index.php)
- **PROVIDED CERTIFICATE OF INSURANCE IN COMPLIANCE WITH SEC. 6-76(c) DESIGNATING THE CITY AS A CERTIFICATE HOLDER. **New Applications & Renewals****
- **ARTICLES OF INCORPORATION (See Page 4 if applicable) **New Applications Only****
  - <https://sos.ga.gov/index.php/corporations>
- **LEASE AGREEMENT AND / OR SECURITY OR WARRANTY DEED **New Applications Only****
- **PAID PROPERTY TAX FOR REAL ESTATE AND / OR PERSONAL PROPERTY **New Applications & Renewals****
  - <https://www.whitfieldpay.com/>
- **AFFIDAVITS **New Applications & Renewals****
  - Verifying Status for City Public Benefit (See Page 11 left side)
  - Private Employer Affidavit | E-Verify (See Page 11 right side)
  - Affidavit for business classification (See Page 12)
  - Mix Drink / Hotel-motel Tax Affidavit (See Page 13)
  - Affidavit in Support of Alcohol License Application (p. 14)
- **FINGERPRINT BACKGROUND CHECK (See Page 6) **New Applications Only****
  - APPLICANT ONLY
- **BACKGROUND CONSENT FORM **New Applications & Renewals****
  - DESIGNATED AGENT, MANAGER(S), SECURITY
- **COPY OF FOOD SERVICE PERMIT – IF RESTAURANT **New Applications Only****
  - <https://www.nghd.org/nghd-locations-listing/item/whitfield-county-eh>
  - 136 Gillespie Dr. Dalton, GA (706) 272-2005