



**AIRPORT AUTHORITY MEETING
TUESDAY, MAY 16, 2023
3:00 PM
AIRPORT CONFERENCE ROOM**

MEETING NOTICE

The Airport Authority will hold its May meeting on Tuesday, May 16, 2023 at 3:00 PM in the airport conference room.

MEETING AGENDA

1. Welcome and Call to Order
2. Approval of Meeting Agenda
3. Approval of March 21, 2023 Minutes
4. Public Commentary (must register, 3-min limit)
5. Financial Report
6. Current Projects Update – Airport Manager
7. Report on Operations – Airport Manager
8. Chairman’s Update
9. Adjournment

ANNOUNCEMENTS

The next airport authority meeting will be held on Tuesday, July 18, 2023 at 3:00pm at the Airport.



DALTON AIRPORT AUTHORITY
MEETING MINUTES
MARCH 21, 2023
3:00 PM
DALTON MUNICIPAL AIRPORT

Welcome and Call to Order:

Chairman Morgan called the meeting to order at 3:10 PM. A quorum was present.

Present were: Dany Morgan, Benny Dunn, Chester Clark, Earl Boyd, Andrew Wiersma, Annalee Sams, Andrew Parker, and Kimberley Witherow

Also attending were: Ken White, Jacob White, Bob Fisher and Anabelle McKie Voerste

Approval of Agenda:

On motion by Chester Clark, second by Benny Dunn, the agenda was approved.

Minutes:

On motion by Chester Clark, second by Earl Boyd, the January 17, 2023 minutes were approved. All were in favor.

Public Commentary:

There were no public comments.

Financial Reports:

Cindy Jackson was absent so the financial report ending 12/31/22 was delayed until the next meeting.

Hangar Rate Increase Follow-Up:

Andrew Wiersma reported the 7% CPI increase was effective 2/1/23 which amounted in approximately a \$20 increase for the small hangars and a \$30 increase for the large hangars. He recommends tabling the hangar rate increase that was to be effective April 1, 2023 until February 2024 in order to study further. On motion by Benny Dunn, second by Chester Clark, the hangar rate increase was delayed. All were in favor. Andrew stated he would check with the city attorney on reverting back to the current leases. Chester Clark recommended notifying tenants earlier than 30 days (before holidays) on the rate increases next time. He also asked Andrew to share the information with Joseph Farmer and the Pilots Association.

Andrew also reported Dalton was recently approved for state funds of \$2.25M with a likely local match of \$742K for new hangar development. Andrew Parker asked him to add the request to the City's 2023 CIP.

Dalton Aircraft Lease Update:

Andrew reported he met with Gary Shirley to discuss the proposed 2 five-year extensions of the 25-year term. He stated Chip Howalt prefers the CPI increase. Andrew stated he will continue with negotiations as there is 14 years still left on the lease.

Current Projects Update:

Andrew Wiersma reported on the following projects:

Ramp Rehab Phase 2

- GDOT Funding Contract approved 3/6 and executed 3/8
- Awaiting NTP from GDOT
- Contract with NW GA Paving for approval by M&C April 3

Obstruction Clearing Design RW32

- GDOT Funding Contract approved 3/6 and executed 3/8
- Upon NTP from GDOT and task order by M&C Croy will begin

Design RW and TW Pavement and Electrical Rehab

- Upon NTP from GDOT and task order by M&C Croy will begin

60'x60' Hangar Area

- 90% Complete
- Thrive has been paid for 90%
- Steve Herndon fire hydrant install invoice has been paid

Terminal Building Funding Application

- FY23 Awards went to Augusta and Savannah

Hangars

- Funding timeline TBD
- Quotes
- Design
- Construction
- *Veeder Root Repair*
Out for proposals
Opening April 3
Estimated \$20k

GDOT Bi-Annual Airport Inspection

- March 8
- Trees noted
- Runway Paint Needs Cleaning

Report on Operations:

Andrew presented the report on operations as well as the fuel sales charts. The report is part of these minutes.

Georgia Airports Association Update:

Andrew presented the following report.

- \$18,221,866 Added to Airport Aid Budget AFY23
- Board Meetings (Feb 23,24 Dublin and Eastman)
- Tour of Middle GA State University –Eastman Campus
- Webinar Series starting next week
- Upcoming Board meetings April 6,7 Columbus


Announcements:

The next Airport Authority Meeting is scheduled for May 16, 2023 at the airport.

Adjournment:

There being no other business, the Airport Authority meeting was adjourned at 4:28 PM.

Signed:



Kimberley Witherow, Airport Secretary