



# DALTON

GEORGIA

## APPLICATION TO REQUEST CITY PROCLAMATION

Requests for City Proclamations must be submitted two weeks prior to the requested Council Meeting date. The City Council meets on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of the month at 6:00 p.m.

### TOPIC OF PROCLAMATION (EVENT, PERSON BEING RECOGNIZED, CAUSE, ETC):

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### PURPOSE OF PROCLAMATION:

- RECOGNIZE COMMUNITY MEMBER(S) OR ORGANIZATIONS
- ASK FOR COMMUNITY SUPPORT FOR LOCAL CAUSE
- ANNOUNCE LOCAL EVENT
- OTHER

### INDIVIDUAL, AGENCY, OR ORGANIZATION SPONSORING THE PROCLAMATION:

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### INDIVIDUAL OR REPRESENTATIVE ATTENDING COUNCIL MEETING TO RECEIVE THE PROCLAMATION:

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Name

Title

Phone

### COUNCIL MEETING DATE REQUESTED FOR PROCLAMATION:

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### REQUESTED BY:

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NAME

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ADDRESS

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PHONE

EMAIL ADDRESS

Attach a draft copy of your one-page proclamation to this application and return it by mail to the City Administrator's Office at 300 West Waugh Street, Dalton, GA 30720, or email to [kwitherow@daltonga.gov](mailto:kwitherow@daltonga.gov).

### For Office Use Only:

Date Request Received \_\_\_\_\_ Applicant Notified \_\_\_\_\_  
 Approved \_\_\_\_\_ Not Approved \_\_\_\_\_  
 Date Proclaimed \_\_\_\_\_